# mahindra MUTUAL FUND III Manulife

# COMMON TRANSACTION FORM (For Existing Investor Only)

(PLEASE READ	THE INSTRUCTIONS	BEFORE FILLING	UP THE FORM)

ARN & ARN Name				Sub Agent's ARN / Bank Branch Code						Employee UniqueRIA/PIdentification Number (EUIN)Name &										Internal Code for Sub-Agent / Employee					
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Folio No.:																									
First/ Sole Account Holder N	ame:																								
Joint Holder 1 / Guardian Na	me:																								
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Please attach a copy of he DP stateme The units will be credited to the beny DECLARATION(S) AND SIGNA' To, The Trustee, Mahindra Mar / We have read and understood the to abide by the terms, conditions, rulu amount invested in the Scheme(s) is c aws or any Notifications, Directives o nave not received nor have been indu- or any part of it including the change updation/ submission, any Indian or f us. If the transaction is delayed or not nolder (AMFI registered Distributor) If rom amongst which the Scheme is b to NRIs only: I / We confirm that I am	ficiary ( TURE(S ulife M contents s and re erived th the pro- ced by a s/update reign sta effected as disclo eing reco we are	(demat) Autua s of the egulatic hrough ovisions any reb es that atutory d at all osed to ommer Non-Re	e scheme bis of the legitima s of the l legitima s of the legitima s of	e related e schem ate source income Ta jifts, direc provided tory, judic ons of ine all the cc of Indian	docum e(s) as es only a ax Act, a tly or ir by me/ ial, qua complet mmissie Ve here I Nation	cessful ve ents (i.e. S on the da and is not Anti Mone ndirectly, i us to the si- judicial te or incor ons (in the by confirm	Scheme In Scheme In te of this held or d y Launde n making Fund, its authoritic rrect infor e form of n that I/W	with the formation transacti esigned for ring Laws this inves Sponsor/s es/agencic mation, I/ trail com e have no	depoi on Docu on I / or the , Anti o tment , Trust es incl We wo missic t beer	ument ( We co purpos Corrup t. I/We stees, Al cluding I ould no on or a n offere	/ Key I nfirm t se of c tion La hereby MC, its but no t hold ny oth ed/ cor	Information that I / contrave aws or y author s emplo of limited the Athoner moor mmuni	ation M We are ention any ot orize yo oyees, a ed to F 4C / th de), pay cated a	ion of pa lemoran e not res of any A her appi bu to dis agents a inancial e Fund, i vable to any indic	dum & Stateme idents(s) of Cai ct, Rules, Regul icable laws ena close, share, rer intelligence Uni their appointed ind third party <i>s</i> Intelligence Uni their appointed third party <i>s</i>	ent of nada a ations cted b nit in ervice t-India servic ne diff and/ o	Additic as defir or any oy the ( any for provic (FIU-II e provic erent ( r any i	on fai onal Ir ned u v statu Gover rm/m ders, S ders, S ND) e iders comp ndica	nforma nder th ute or l rnment anner/r SEBI re etc with or repr eting S tive yie	tion) of ne appli egislation of India node the gistered nout any resentation	the s cable on or a from a from d inte / intir s of v his in	Scheme laws of any ot n time ove infi rmedia nation/ respons arious vestme	e(s) an of Cana her ap to tim ormati ries fo 'advice sible. T Mutua ent. Ap		
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Manulife Head Office : Sadhana House, 1st Flore	r, 570 P	P B Mar	rg, Worli,	Mumbai -	40001	.8. Phone:	+91-22-6	6327900	), Toll	Free N	o.: 180	)0 419	6244.			r <b>ledg</b> Date:	emen	nt Sli	<b>ір (То</b>	be fill	ed t		e app		

## A. Common Instructions:

- 1. Please read the Scheme related documents, Addenda, KIM carefully before submitting the form.
- 2. KYC: According to guidelines issued by SEBI under 'The Prevention of Money Laundering Act, 2002, it is made compulsory for all unitholders to be KRA-KYC compliant while making an application for subscription of units. For more information on KRA-KYC, please log on to www.mahindramanulife.com before investing. Applications are liable to be rejected without any intimation to the applicants, if required KRA-KYC compliance is not complied by all the unit holders. In case there is any change in your KYC information please update the same by using the prescribed 'KYC Change Request form' and submit the same at Point of Service of any KYC Registration Agency.
- 3. If the broker details are changed / re-written, please countersign near the broker box for confirmation.
- 4. Employee Unique Identification Number (EUIN): For applications routed through distributors, in addition to the ARN of the distributor, Unitholders are requested to also provide the EUIN of the individual ARN holder or of employee/relationship manager/sale person of the Distributor interacting with the investor. Providing appropriate EUIN would assist in tackling the problem of mis-selling even if the Sales personnel on whose advice the transaction was executed by investor leaves the employment of the distributor or his/her sub broker. If the distributor has not given any advice pertaining to the investment (i.e. transaction is 'execution only'), then the EUIN box may be left blank, but it would be mandatory for the investor to provide signed confirmation as mentioned in the form. EUIN is not required to be provided for redemption transactions.
- 5. In case ARN No/ Broker Code is mentioned in the form, but 'Direct Plan' is indicated, the ARN No/ Broker Code will be ignored and the application will be processed under Direct Plan under respective scheme, subject to it being complete in all other aspects. Further, where application is received for 'Regular Plan' without Distributor code or 'Direct' mentioned in the ARN Column, the application will be processed under 'Direct Plan' of the scheme.

#### 3. Specific Instructions For Additional Purchases:

- 1. To make an additional purchase, the first unit holder should be one of the bank account holders in the pay-in bank account i.e. the bank account used for issuing the payments to the Mutual Fund. Unitholder should attach necessary supporting documents as required by the Mutual Fund, if this is not evidenced on the payment cheque/funds transfer/RTGS/NEFT request, or demand drafts.
- 2. Additional Purchase request should necessarily mention the pay-in bank account details i.e. account number and bank, branch name used for issuing the payments to the Mutual Fund.
- Payment through outstation cheques, will not be accepted. D.D. charges, if any, would be borne by the AMC only for the investors residing at places which are not covered by our offices / authorised centres. The maximum charges so borne by the AMC would be restricted to limits as prescribed by State Bank of India.

#### 4. Payment Through Single Cheque

- i. Investor can choose to make payment through a single cheque for investing in more than one scheme in the same folio by ticking the box 'Payment through Single Cheque"
- ii. The Cheque/ DD should be drawn for the total amount across schemes mentioned in Additional Purchase section and should be in favour of "Mahindra Manulife Multiple Schemes A/c PAN" or "Mahindra Manulife Multiple Schemes A/c Investor Name" and crossed "A/c Payee only"
- iii. The application may be rejected in total if:
  - <sup>o</sup> The investment details for any one or more of the schemes is/are incomplete
  - The minimum investment criteria is/are not met for one or more of the schemes
  - The total investment amount is different from the cheque/ DD amount
- . EXCEPTIONS: Facility for Payment through single cheque is not available for investments in any scheme during its NFO period.

#### **Payment Through Multiple cheques**

The cheque/ DD should be drawn in favour of "Name of the Scheme - A/c PAN" or "Name of the Scheme - A/c Investor Name"

Returned cheque(s) are liable not to be presented again for collection and the accompanying Application Form is liable to be rejected. The Trustee reserves the right to recover from an investor any loss caused to the schemes on account of dishonor of cheques/presentation of dishonored cheques issued by the investor for purchase of Units of the schemes

### 5. Third Party Payment

a. The AMC / Fund shall not accept applications for subscriptions of units accompanied with Third Party Payments except in cases as enumerated in para 8B below.

"Third Party Payment" means payment made through an instrument issued from a bank account other than that of the first named applicant/ investor mentioned in the Application Form. In case of payment instruments issued from a joint bank account, the first named applicant/ investor must be one of the joint holders of the bank account from which the payment instrument is issued to consider the payment as a non- Third Party Payment.

- As referred to in para 8A above, following are the exceptional cases where third party payments will be accepted subject to submission of requisite documentation/ declarations.
  - (i) Payment by an Employer on behalf of employees under Systematic Investment Plans (SIP) or lump sum / one-time subscription, through Payroll deductions or deductions out of expense reimbursements.
  - (ii) Custodian on behalf of an FPI or a Client.
  - (iii) Payment by the AMC to an empanelled Distributor on account of commission/ incentive etc. in the form of the Mutual Fund units of the schemes managed by the AMC through SIP or lump sum/ one-time subscription.
  - (iv) Payment by a Corporate to its Agent/ Distributor/ Dealer (similar arrangement with Principal agent relationship), on account of commission or incentive payable for sale of its goods/services, in the form of the Mutual Fund Units through SIP or lump sum / onetime subscription.
- c. For investments through third party payments, Investors must accompany the 'Third Party Payment Declaration Form' (available at any of our ISCs or on our website www.mahindramanulife.com) along with the Application Form for subscription of units.
- Specific Instructions For Redemption/Switch: Redemption may not be processed if folio number and full scheme name including plan and option is not mentioned. Redemption/Switches will be processed only if amount/ units is clearly mentioned. In case the balance in the account of the Unit holder is not sufficient to cover the specified Number of units or the amount of redemption/switch, then the request shall not be processed. Proceeds of any redemption request will be sent only to a bank account that is already registered in the folio at the time of redemption transaction processing unless specified in case of multiple banks registered in the folio.