# TRANSACTION FORM

Please read the instructions carefully. Please strike off any sections that are not relevant or not applicable.



1. DISTRIBUTOR IN	FORMATION						
ARN code	RIA code	ARN / RIA Name	Sub	broker ARN code	Sub broker code	EUIN	
ARN -	RIA -		ARN -			<u>                                      </u>	
*Employee Unique Identi	fication Number **As allotted	by ARN holder. Upfront commission shall dered by the distributor. Declaration for	I be paid directly by the	investor to the AMFI	registered Distributors b	pased on the investors'	
the EUIN box has been	intentionally left blank by me/u	s as this transaction is executed without	any interaction or advice	e by the employee/re	elationship manager/sale	s person of the above	
distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker. By mentioning RIA code, I/We authorize you to share my/our transactions data feed/portfolio holdings/ NAV details under Direct Plan of scheme(s) managed by you with the Investment Adviser.							
2. UNIT HOLDER DI	•			, 5 7			
Folio No.			First I	Unitholder's PAN			
Name Of Unitholder							
For all transactions except redemption and SWP, NPO is mandatory to submit for trust and society, if not provided earlier.							
3. ADDITIONAL PUI		favor of scheme name and for multiple sch	amas, chagua shauld ha	drawn in favor of "D	CIM India Mutual Fund C	ommon Collection No"	
in case of single scriente	Scheme	•	Growth			Amount	
				Payout Reinv	estment		
					₹		
PGIM INDIA					 □		
	allowed in one application. + If Mult	iple option is opted then the investment amount	should match with the total a	amount. TO	<u>`                                </u>		
Amount ₹		(in words)					
Mode of Payment	Cheque Demand Draft	☐ Electronic Fund Transfer ☐ Exis	ting OTM				
UMRN No.			que No./UTR			O D M M Y Y Y Y	
Bank		Branch	& City		*IDCW option is not a	available for FOF Schemes.	
4. SWITCH From Scheme PGIM IN	IDIA		PGIM INDI/	<b>.</b>			
		To   IDCW Reinvestment*	o Scheme PGIM INDIA		Growth IDCW Reinvest	ment* IDCW Pavout*	
No. of Units		OR All units ( ) OR	. ,	rect Option (V)	SIOWIII BOW Reilivest	mont Down ayout	
Amount ₹		(in words)					
	ne - please provide the amount in n	nultiple of Rs 500/- and do not mention in units.			*IDCW option is not ava	ailable for FOF Schemes.	
5. REDEMPTION							
Reason for redemption	i: In need of funds Sc Not comfortable with Mai		Load Revised to invest elsewhere	☐ Change in Fund M ☐ Others (Please Sp	lanager	eved	
Scheme PGIM INDIA		That's decided	to invoct clocwhore	011010 (1 10000 0	• /	egular Direct	
Option (✓) ☐ Growth	n DCW Reinvestment	☐ IDCW Payout No. of	Units			All units (✓) OR	
Amount ₹                 (in words)							
Legal Entity Identificat	ion			*Applicable for Non-	Individuals only		
		Default Bank Account. In case you wish to rec	eive the redemption procee	eds in an account other	than the primary Bank Acco	unt registered with us,	
Bank Name	nate bank name and account numb	er registered in the folio.	A/c No.				
	THDRAWAL PLAN (SWP) (	The first instalment would get triggered o		om the date of submi	ssion of the form (exclud	ling Submission date))	
Scheme PGIM INDIA		The mat matament would get inggered o	Traile or a working day in	om the date of submi	·	egular Direct	
Option (✓) ☐ Growth	□ IDCW Payout □ IDCW	Reinvestment Withd	rawal Frequency (🗸)	Monthly Q	uarterly  Annual		
Withdrawal Instalment	₹	Withd	rawal Date (✔) 🛄 🗀		-		
No. of Instalments		Withd	rawal From M   M   Y	Y   Y   Y   to	M   M   Y   Y   Y   Y		
Bank Name		ult bank registered in folio	Bank A/c No.				
	, ,,	first instalment would get triggered on the	he 3rd working day from	the date of submiss	sion of the form (excludi	ng Submission date))	
From Scheme PGIM IN		Plan _			h IDCW Payout*		
To Scheme PGIM INDI		Plan			n	IDCW Reinvestment*	
Transfer Installment Amount (₹							
□ Daily (Note: Daily STP would be processed on all business days)  □ Weekly (STP Day) (✓) □ Mon □ Tue □ Wed □ Thu □ Fri No. of Instalments							
_ , , ,	erly (STP Date) [ D   D   (Any		110. 01		for FOF scheme only Monthl		
DECLARATION AND	SIGNATURE(S) (To be sign	ned by ALL UNIT HOLDERS if mode of I	holding is 'Joint')				
I/We have read and understood the contents of the respective Scheme Information Document, Statement of Additional Information and Key Information Memorandum of PGIM India Mutual							
Fund. I/We have neither received nor been induced by any rebate or gifts, directly or indirectly in making this transaction. The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us.							
For investors investing in Direct Plan: I/We hereby agree that the AMC has not recommended or advised me/us regarding the suitability or appropriatness of the product / scheme / plan.							
	☐ Please ✓ if the EUIN space is left blank: I/We hereby confirm that the EUIN box has been intentionally left blank by me/us as this is an "execution only" transaction without any interaction or advice by the employee/relationship manager/sales person of the above distributor or notwithstanding the advice of in-appropriateness, if any, provided by the employee/						
		nd the distributor has not charged any adv			-, -, <del>, , , , , , , , , , , , , , , , ,</del>	, , , , , , , ,	
S					Date		
natures					I		

# INSTRUCTIONS FOR COMPLETING THE TRANSACTION FORM

#### **General Instructions**

- This Transaction Form would help in making purchases, switches, redemptions, systematic transfer/ withdrawal from existing investments. New applicants who wish to invest in PGIM India Mutual Fund should fill a separate prescribed Common Application Form.
- Please read the Scheme information Document and KIM of the respective schemes carefully before investing.
- 3 Please strike off any sections that are not relevant / applicable. Please counter-sign in accordance with your mode of holding against any corrections that you make in the Transaction Form.
- Please note that section 2 has to be filled mandatorily.
- Please refer the 'Guidance Notes' below. This should help in filling the necessary details correctly and completely.
- Completed Transaction Forms should be submitted to your nearest Investor Service Center of PGIM India Mutual Fund or Kfintech Private Limited
- If the investor has more than one transaction to provide, he should use separate form for each transaction.

#### INSTRUCTIONS FOR FILLING THE TRANSACTION FORM

### Section 1 - DISTRIBUTOR INFORMATION

- In case, the investor is directly applying, then they should clearly mention "DIRECT" in the ARN column.
- Any edition or cancellation of the Distributor Information should be countersigned by the investor else the same is liable to be rejected.
- Distributors are advised to ensure that they fill in the RIA code, in case they are a Registered Investment Advisor.
- Quoting of EUIN is mandatory in case of advisory transactions.
- Distributors are advised to ensure that the sub broker affixes his/her ARN code in the column "Sub broker ARN code" separately provided, in addition to the current practice of affixing the internal code issued by the main ARN holder in the "Sub broker code (as allotted by ARN holder)" column and the EUIN of the Sales Person (if any) in the "EUIN" column.
- Investors are requested to note that EUIN is applicable for transactions such as Purchases, Switches, Registrations of SIP / STP / Trigger STP / IDCW Transfer Plan and EUIN is not applicable for transactions such as Installments under SIP/ STP / SWP / STP Triggers, IDCW Reinvestments, Redemption, SWP Registration, Zero Balance Folio creation and installments under IDCW Transfer Plans.
- Investors are requested to note that EUIN is largely applicable to sales persons of non individual ARN holders only (whether acting in the capacity of the main distributor or sub broker). Further, EUIN will not be applicable for overseas distributors who comply with the requirements as per AMFI circular CIR/ ARN-14/12-13 dated July 13, 2012.

## Section 2 - UNIT HOLDERS DETAILS

- This section is mandatory.

  Please furnish the name of the Sole / First Unit Holder and the existing Folio Number.

#### Section - 4 ADDITIONAL PURCHASE REQUEST

- Investors subscribing under Direct Plan of the Schemes should indicate the Scheme/Plan name in the transaction form as "Scheme Name - Direct Plan" for e.g. "PGIM India Ultra Short Duration Fund - Direct Plan". Investors should also indicate "Direct" in the ARN column of the transaction form. However, in case Distributor code is mentioned in the transaction form, but "Direct Plan" is indicated against the Scheme name, the Distributor code will be ignored and the transaction will be processed under Direct Plan Please note, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.
- For Additional purchase, cheque or demand draft should be payable locally at the city where the purchase application is deposited, and should be drawn on any bank that is a member of the local Clearing House. All cheques/ drafts accompanying the additional purchase request should be crossed "Account Payee Only", and drawn in favour of the Scheme in which the investment is being made

# Note:

- Third Party payment will not be accepted. In case of exceptions (as per AMFI Circular) to third party payment, please fill the 'Third Party Declaration Form'. In case of payment made by Bank draft, please attached Banker certificate as well.
- as per RBI guidelines, cheques with alterations in Payee name and the Amount will not be honored. Hence alterations in the cheques should be avoided.
- Non-Resident Indians (NRI) and Person of Indian Origin (PIOs) are requested to attach a Foreign Inward Remittance Certificate (FIRC) or an Account Debit Certificate from the bankers along with the additional purchase request form to enable the AMC to ascertain the repatriation status of the amount invested.
- In case the investor desires to invest in more than one scheme/ plan/ option, he should submit a separate payment instrument and a separate transaction form for each such investment.
- Please mention the Folio Number and the Name of the First Unit holder behind the cheque / draft before they are handed over to any courier / messenger / distributor / ISC.

# Section 5 - SWITCH REQUEST

- Please specify the Source and Target Scheme / Option for the switch transaction.
- Where Units under a Scheme are held under both Regular and Direct Plans and the switch request pertains to the Direct Plan, the same must clearly be mentioned on the request, failing which the request would be processed from the Regular Plan. However, where Units under the requested Option are held only under one Plan, the request would be processed under such Plan.
- Please specify the amount / number of units to be switched. If all units are to be switched, then please tick against the box provided.
- If the balance in the Scheme Option after taking into account the switch is below the minimum switch size (either in amount or in units whichever is less), the entire balance would be switched to the target scheme.
- If the switch request specifies both amount and units for switch, the switch out transaction would be processed on the basis of number of units.
- Switch to ELSS Scheme should be provided in amount (Multiple of 500).

# Section 6 - REDEMPTION REQUEST

- Please specify the scheme / option details and the amount / number of units you wish to redeem. If all units are to be redeemed, please tick against the box provided for the purpose.
- Where Units under a Scheme are held under both Regular and Direct Plans and the redemption request pertains to the Direct Plan, the same must clearly be mentioned on the request, failing which the request would be processed from the Regular Plan. However, where Units under the requested Option are held only under one Plan, the request would be processed under such Plan.
- If the redemption request specifies both amount and units for redemption, the redemption transaction would be processed on the basis of number of units.
- In case the number of units or amount is not specified in the redemption request, the request will be rejected.
- If the balance units in the folio at the time of redemption is not adequate to cover the amount of request, all units in the folio shall be redeemed.
- The Bank Mandate mentioned in the original application form will be considered as the default bank mandate and all additional bank mandates would be considered as optional bank mandates. To change the Default Bank Mandate under a folio, the investor needs to fill the Bank Accounts Registration Form and submit it to the nearest Investor Service Center

- In case the investor wants the redemption proceeds to be credited to any one of the optional bank accounts from amongst the bank mandates registered under the folio, the investor needs to clearly indicate the same in the redemption application; in the absence of such indication, the redemption proceeds would be credited to the default bank account.
- In case request for redemption is received together with a change of bank account (using Transaction Form or Bank Accounts Registration Form) or before verification and validation of the new bank account, the redemption request would be processed to the registered default bank account. Unit holders may note that it is desirable to submit their requests for change in bank details at least seven working days prior to date of redemption/IDCW payment, if any.
  - Any redemption request placed along or during this period shall ordinarily be processed as per the earlier bank account registered in the records of the Registrars.
- PGIM India Mutual Fund will endeavour to remit the redemption proceeds through electronic mode, wherever sufficient bank account details of the unit holder are available

#### Section 7 – SYSTEMATIC WITHDRAWAL PLAN (SWP)

Please specify the scheme details, withdrawal instalment amount, the number of instalments, the total withdrawal amount, the withdrawal frequency and the withdrawal period.

The minimum withdrawal amount under SWP facility is the same as the minimum redemption amount under the

- The SWP transaction is available on any date for monthly, quarterly and annual option
- Minimum no. of Instalment should be 5 for SWP of Rs. 1000/- each and in multiples of Re. 1/- thereafter for all open ended scheme.
- Frequency of Annual is any date

## Section 8 - SYSTEMATIC TRANSFER PLAN (STP)

Default frequency is monthly

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Frequency	Minimum Amount (Rs.)	Multiple of (Rs.)	Minimum no. of Instalments	
STP - All open ended schemes except PGIM India ELSS Tax Saver Fund				
Daily, Weekly, Monthly and Quarterly	1000	1	5	
STP - Target Scheme - PGIM India ELSS Tax Saver Fund ; Source Scheme - All open ended schemes				
Daily	500	500	12	
Weekly, Monthly and Quarterly	1000	500	6	

- The STP transaction is available on any date for monthly and quarterly and for weekly any day from Monday to Friday will be consider.
- For FOF scheme only monthly frequency is available.
- If the start date is not provided by the unit holder then the first STP would be the 3rd calendar day from the date from the date of the form (excluding submission date), provided the 3rd day is a business day.
- Load Structure of the Scheme & Target Schemes as on the date of enrolment of STP shall be applicable.
- The provision of 'Minimum redemption amount' specified in the SID of Scheme and 'Minimum application amount' specified in the SID of the Target Schemes will not be applicable for Daily STP.
- Transfer to ELSS Scheme should be mentioned in amount (Multiple of 500)

## COMMON INSTRUCTION (SWP / STP)

- Please note that STP/SWP request would be registered within 3 days from the date of submission of form (excluding submission date).
- If any STP / SWP installment due date falls on a non-Business day, then the respective transactions will be processed on the next Business day
- If the STP / SWP period or no. of installments is not specified by the applicant in the transaction form, the transactions will be processed until the balance of units in the unitholder's folio in the Source scheme becomes zero; STP/SWP mandate will terminate automatically if all Units from the respective source scheme are redeemed or upon the Mutual Fund receiving a written intimation of death of the sole / 1st Unit holder.
- The STP/SWP mandate may be discontinued by a Unit holder by giving a notice of 7 days.
- STP mandate will terminate automatically if all Units held by the unitholder in the Scheme are redeemed or
- upon the Mutual Fund receiving a written intimation of pledged or death of the sole / 1st Unit holder. However in the internal process the STP is not immediately stopped but stopped if the STP fails for 5 consecutive times.

# **DECLARATION AND SIGNATURES**

- All signatures should be in English or any Indian language. Thumb impressions should be from the left hand for males and the right hand for females and in all cases be attested by a Magistrate, Notary Public or Special Executive Magistrate
- Applications by minors should be signed by their guardians. In the case of a Hindu Undivided Family (HUF), the Karta should sign on behalf of the HUF.
- Applications by non individual investors must be signed by the authorised officials. A list of authorized officials, duly certified and attested, should also be attached to the transaction form.
- In case of application through constituted attorney, please ensure that the POA document is signed by the beneficial investor (POA donor) and the Constituted Attorney. The signature in the transaction Form, in such cases should clearly indicate that the signature is by the Constituted Attorney
- In case of application through constituted attoryney, please ensure that the POA document is signed by the beneficial investor (POA donor) and the Constituted Attorney. The Signature in the transaction Form, in such cases should clearly indicated that the signature is by the Constituted Attorney.

# Note: IMPLEMENTATION OF AMENDMENTS IN INDIAN STAMP ACT, 1899

Investors / Unit Holders of all the Scheme(s) of the Mutual Fund pursuant to Notification No. S.O. 4419(E) dated December 10, 2019 issued by Department of Revenue, Ministry of Finance, Government of India, read with Part I of Chapter IV of Notification dated February 21, 2019 and Notification dated March 30, 2020 issued by Legislative Department, Ministry of Law and Justice, Government of India on the Finance Act, 2019, a stamp duty @ 0.005% of the transaction value would be levied on mutual fund transactions with effect from July 1, 2020. Accordingly, pursuant to levy of stamp duty, the number of units allotted on purchase, switch-ins, SIP/STP installments (including IDCW reinvestment) to the unitholders would be reduced to that extent.

# Note: RENAMING OF DIVIDEND OPTIONS

Investors are requested to note that pursuant to SEBI circular no. SEBI/HO/IMD/DF3/CIR/P/2020/194 dated October 05, 2020, the 'Dividend options' under all the existing schemes of PGIM India Mutual Fund ('the Mutual Fund') shall be renamed as follows with effect from April 1, 2021.

Option/facility	Name			
Dividend Payout	Payout of Income Distribution cum Capital Withdrawal option (IDCW)			
Dividend Re-investment	Reinvestment of Income Distribution cum Capital Withdrawal option (IDCW)			

Investors are requested to note that the above changes are changes in the disclosure requirements. There is no change in the current manner of calculation and distribution of dividend. Whenever distributable surplus will be distributed, a clear segregation between income distribution (appreciation on NAV) and capital distribution (Equalization Reserve) shall be suitably disclosed in the Consolidated Account Statement provided to investors.





